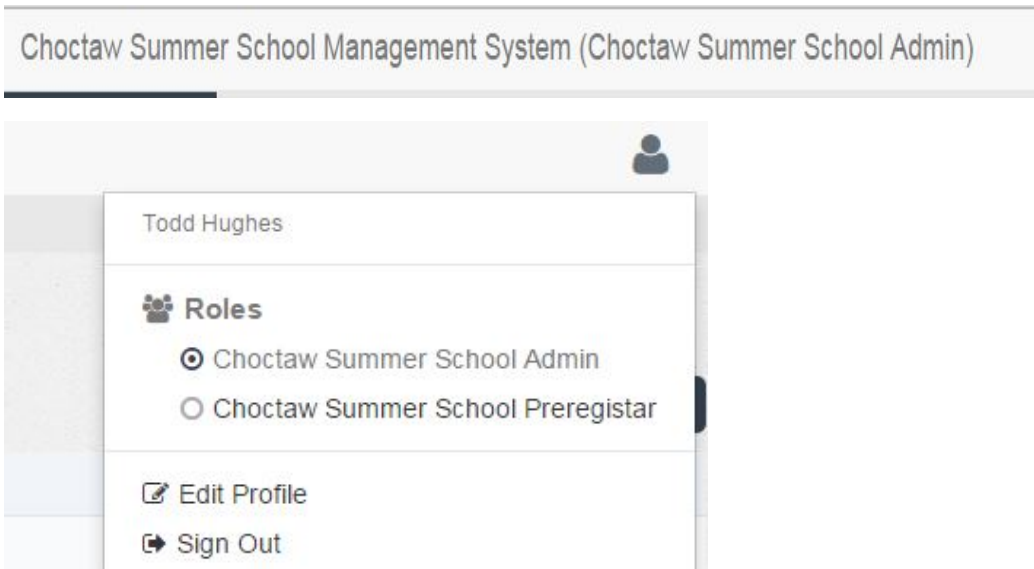
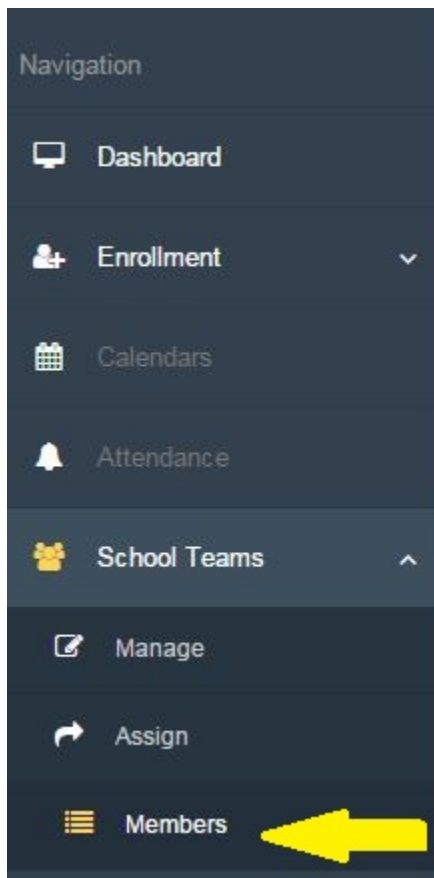


Exporting Team Roster

Step 1. Select the Admin role if unable to see “School Teams” in the control bar. The role is visible at the top of the page.



Step 2. Expand the “School Teams” option in the control bar and choose the “Members” option.




Step 3. Choose the “Export Members” icon (which is a rectangle with an “X” inside) in the far right column of the team you wish to export.

Teams Summary

Durant Independent School District | NORTHWEST HEIGHTS ELEMENTARY

All Teams | Has Members | No Members

Team Code	Team Name	Team Description	Members	
BRADK	Bradford		7	
BRUM2	Brumley		10	